

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: July 8, 2009

Time: 4:45

Held at the Library

Present: Peg Dolan, Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted with corrections.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 30 June, the operating budget balance was \$129.53 the balance in the non-lapsing account was \$5.00; the Special Projects Fund has \$3104.92. Lisa handed out a detailed breakdown of library expenditures during Fiscal Year 08/09

Library Statistics: In June, circulation was 3765, a decrease of 38 from June '08; computer usage was 225, a decrease of 6; wireless usage was 67, an increase of 45. There were 55 checkouts of downloadable audio books – an increase of 18.

Old Business:

Plan NH Charrette. The charrette was held June 19-20. Lisa, Peg and Katrinka attended the site walk and afternoon listening sessions; Lisa and Katrinka also were there for the pot-luck dinner and evening session. Lisa attended the morning work session; Lisa, Peg, Annie and Katrinka were there for the summing up. The initial reaction was very positive; the final report will be available in 6-8 weeks. There will be copies available at the library. The next Town Center Committee meeting is July 9 – Lisa and Katrinka will be there.

Library Visits. Library visits have been set up for July 22 – Atkinson in the morning; Hampton Falls in the afternoon.

New Business:

Preliminary discussion of 2010-11 Budget. The trustees and Lisa agreed that the budget for next year should remain level – and decrease if possible. Lisa will be postponing switching the automated system, staying with Athena for another year – hopefully that will help. In terms of staff salaries, Lisa will survey the mid-range comparables to make certain we are in line with other towns, and check with the town on its implementation of a step program. The trustees agreed that a step program for library employees was not desirable at this time. It may be necessary to increase some staff hours, especially in light of the demands being placed on Lisa by the Town Center Committee and new building proposals.

Other. Lisa informed the trustees that the National Able Network employee resigned after one week – mainly due to unhappiness with the program itself. Because summer is a busy time, it will be September before she will look to try again.

The public meeting was adjourned at 5:30; the board went into non-public session to accept a \$400 donation from Alan Prince. The trustees agreed that the funds should go into the operations account, and be spent on print items at the end of June 2010, which will help reduce the '10-11 budget. Meanwhile, Cynthia will research the minimum amount the trustees can add to their CDs in the Special Projects Fund.

The meeting adjourned at 5:45; the next regularly scheduled meeting will be September 9 at 4:45 pm